

# MINUTES SUMMARY

## Council of Administration



**June 10, 2023**

**Commander Schaedel opened meeting in form 1309.**

Commander Schaedel appointed Comrade George Barlett as State Adjutant

**Roll Call of officers:**

Commander Ronald Schaedel:	Present
Senior Vice Commander Ben Fuata:	Present
Junior Vice Commander Jason Seal:	Present
Quartermaster Norbert Enos:	Present
Adjutant George Barlett:	Present
Judge Advocate Randy Grant:	Present
Surgeon Robert Bretschieder:	Excused
Chaplain Stanley Fernandez:	Present
Chief of Staff Ron Lockwood;	Present
Inspector Ron Lockwood: Also COS	Present
Immediate Past Commander J "Frank Bragg":	Present
Past Commander: F. Antonio:	Present
Past Commander: R. Haake	Present
Past Commander:	Excused
Post 94:	Excused
Post 110: Commander Present (State JVC)	Present
Post 352:	Excused
Post 849:	Present
Post 970:	Present
Post 1540:	Present
Post 1572:	Present
Post 2875	Present
Post 3292: Commander Present (JA)	Present
Post 3391:	Present
Post 3830:	Excused
Post 3850:	Excused
Post 3855:	Excused
Post 3870:	Excused
Post 3875:	Present

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Post 8616:	Present
Post 10154:	Excused
Post 10276:	Present
Post 12122:	Excused
Post 12138:	Present

**We have a quorum.**

Guests in attendance: National Junior Vice Commander in Chief Al Lipphardt, Stan Martinez from Utah

Zoom Coordinator: N/A

**Adjutant Report:** Minutes for February 11, 2023 meeting have been distributed and are on the website. Motion to approve the minutes with no corrections or additions was approved.  
Report of Balloting since last COA: None

**Quartermaster (QM) Report:**

QM Enos as of June 3, 2023. Motion to approve the report was made seconded and approved.

**Correspondence:** None

**Comrade/Family of a Comrade in Distress:**

None

**Service Officer Report:** None

**Officer and Committee Reports:**

No Reports except Inspector who want everyone to sign up for inspections.

National Home Prayer/Short Version

**Unfinished Business:**

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1. Department Convention June 13-16, 2024 Time and Place Committee will determine location and report to COA.
2. Western Conference will be in Hawaii October 31- November 3, 2024

### **New Business:**

1. Commanders Appointments for the 2022-2023 year will be published in G.O. #1:
  - a. Adjutant: George Barlett Post 10154
  - b. Chief of Staff: Ronald Lockwood Post 8616
  - c. State Judge Advocate: Randy Grant Post 3292
  - d. State Surgeon: Robert Bretschieder Post 10276
  - e. State Inspector: Ron Lockwood Post 8616
  - f. State Officer of the Day: Faamanu Teofilo Post 3830
  - g. Department Service Officer: Jason Seal Post 110
2. Budget for Administrative Year 2023-2024: QM Enos and Chair Grant reviewed new budget for Administrative Year 2023-2024. Comrade Enos made a motion; "To accept the Department of Hawaii Budget for the year 2023-2024." Motion was seconded and passed.
3. A motion was made by R. Grant: To approve all salaries as listed in Budget." Motion was seconded and passed.
4. VFW National Convention will be held at Phoenix, Arizona from July 21-28, 2023.
  - a. Inform the Department Adjutant if you are planning to attend the Convention. Be sure to include; names of attendees (include family members attending), contact information to include phone number, email, days attending, and the hotel you are staying at.
5. A notion was made by State Adjutant Barlett: "To approve the SOP's listed below." Motion was seconded and passed. The SOP's are published on the Department Website.
  - a. Admin: Facility Management
  - b. Admin: Privacy Policies
  - c. Admin: Substance Abuse
  - d. Budget and Finance

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- e. Bylaws and Resolutions Committee
  - f. Council of Administration (COA)
  - g. Conventions and Time and Place
  - h. Conventions Credentials and Standing Rules Committee
  - i. Legislative Committee
  - j. National Home
  - k. Post Inspection
  - l. Travel Policy and Business Expense Reimbursement
6. State Adjutant moved; "To approve the Department of Hawaii annual fundraiser. Motion was seconded and passed.
7. Fundraising Requests from Posts.
- a. Post 2875 Zippy's fundraiser in Fall
  - b. Post 970 July 2023 Row Bar event
  - c. Post 3830 Smoked meat fundraiser will happen several times this year.
  - d. Post 12138 Golf tournament fall 2023.
  - e. Post 10276 Zippy's Fundraiser and Golden Age Game Fundraisers

Department Commander approved all requests.

Good of the Order: Announcements:

Sr Vice Fuata reported on the "Wall that Heals" going to the Big Island in Jan/Feb 2024

Jr Vice Commander reported on Massing of the Colors on June 14, 2023 at the OVC at 1100

July 4<sup>th</sup> Parade Kailua meet at Kailua Intermediate School 0800

National Home Trustee election Ron Lockwood is running

March 29, 2025 Dinner and dance to honor our Viet Nam veterans

Sept 30, 2023 Special Forces Association Luau Fundraiser

CIC Lipphardt talked about mentoring new members and getting more and younger people involved.

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Meeting was closed in form at 1445. The next Council of Administration meeting will be conducted on 0900 August 12 2023 at the OVC with training hosted by Post 10154to follow until 13:00

Submitted:

A handwritten signature in black ink, appearing to read "G Barlett", is written over the printed name.

Department Adjutant  
George Barlett

Approval Date: \_\_\_\_\_

State Adjutant Initials: \_\_\_\_\_