

Today's Half and Half is to help the Hawaii Home at Eaton Rapids.

Commander Jason Seal called the Department of Hawaii Council of Administration (COA) meeting to order at 0901, following the prescribed format:

- **Guests in attendance:** Commander in Chief Carol Whitmore and National Adjutant General Dan West.
- Adjutant recognized Past Department Commanders, and present and past National Councilmembers and National Officers.

Roll Call of officers:

| | |
|---|---------------------------------------|
| Commander - Jason Seal: | Present |
| Senior Vice Commander - Lynn Mariano I: | Present |
| Junior Vice Commander –Rodney Boucher: | Present |
| Quartermaster - Norbert Enos: | Present |
| Adjutant - George Barlett: | Present |
| Judge Advocate - Patsey Takemura: | Present |
| Surgeon - Lynn Gernert: | Present |
| Chaplain - Stan Fernandez: | Present |
| Chief of Staff - Randy Grant: | Present |
| Inspector - Randy Grant also COS | Present |
| Immediate Past Commander – Ben Fuata: | Present |
| Past Commander: - Ron Schaedel | Present |
| Past Commander:- Frank Bragg | Present |
| Post 94: | Not Present |
| Post 110: | Jr. Vice Present Jason Seal Also Cmdr |
| Post 352: | Not Present |
| Post 849: | Present |
| Post 970: | Present |
| Post 1540: | Present |
| Post 1572: | Present |
| Post 2875: | Present |
| Post 3292: | Present |
| Post 3391: | Present |
| Post 3830: | Present Also Immediate Past Commander |
| Post 3850: | Present On Zoom |
| Post 3855: | Not Present |
| Post 3870: | Not Present |
| Post 3875: | Present On Zoom |
| Post 8616: | Present Also Sr Vice Commander |
| Post 10154: | Not Present |

Department of Hawaii – VFW
438 Hobron Lane Suite 407
Honolulu, Hawaii 96815
Phone: (808) 946-7250



| | |
|-------------|-------------|
| Post 10276: | Present |
| Post 12122: | Not Present |
| Post 12138: | Present |

State Adjutant announced a quorum was present after roll call.

Reading/approval of the minutes:

- The minutes from the September 13, 2025, meeting have been distributed and are available on the website. A motion to approve the minutes, with no corrections or additions, was made, seconded, and passed.
- Report on Balloting since the last COA: None.

Quartermaster (QM) Report:

- Quartermaster N. Enos had his report as of December 6, 2025 distributed. A motion to approve the report was made, seconded, and passed. The report is available for review at the Department Headquarters.

Correspondence:

- None.

Comrade/Family of a Comrade in Distress:

- None Reported

Service Officer Report: Department Service Officer Ray Loo Delivered report

- Reported on Service Office stats for last year.

Officer and Committee Reports:

- **Finance Committee - Sr. Vice Commander L. Mariano:**
 - Department Audit will be scheduled for next month.
- **Inspection Team Report - Chief of Staff: R. Grant:**
 - Inspection Reports almost completed
 - December inspection Post 12122
 - Jan 2026 Post 94, 110, 352
 - Post 3855 and 3870 TBD
 - Post 3391 in April during Flag Day Visit
- **National Programs Report - Chief of Staff: R. Grant:**
 - Judging will start on December 9 and will end late December

- We have 8 judges.
- **Strategic Planning Report - Chief of Staff: R. Grant:**
 - Strategic Planning is a long-term process. 5 year and beyond. Right now, we are looking at determining a focus point for the near term.
 - Posts are reminded that the Post Adjutant must make entries on the Programs Dashboard for Programs and Community Service. National has state that no entries for VOD/PP will be processed after December 31, 2024. Community Service must be reported at least quarterly. The National Day of Service must be reported before May 1, 2025.
- **Bylaws Committee Report - Chief of Staff: R. Grant:**
 - Bylaws review will start in January 2026
- **Community Activities Report – Adjutant G. Barlett:**
 - Posts are reminded that the Post Adjutant must make entries on the Programs Dashboard for Programs and Community Service. If you are having trouble entering Community Service must be reported at least monthly. A discussion followed on what is Community Service and how to report multiple occurrences of community service.
- **Conventions Committee Report -Adjutant G. Barlett for J. Schaedel:**
 - Save the Date flyer for the Convention was distributed and the Room block is now open for reservations.
- **Legislative Committee Report – J. Schaedel:**
 - Report Distributed
- **Membership Committee Report – QM N. Enos:**
 - Get out and recruit
 - Develop and execute your membership plan
 - We will get to 101%
- **Social Media Committee Report – J. Tauheu:**
 - Visit our website vfwhi.org and Zeffy is available for use.
 - Use Facebook.
- **National Home Report – Jr. Vice R. Boucher:**
 - Roofing for Hawaii House is not scheduled for the next year.
 - Needs to follow-up on R. Schaedel’s question about if Alaska had paid for their half of the roof.
- **National Councilmember Report – R. Schaedel:**
 - National Budget was audited and we are in “Good Shape”

- Remember Pearl Harbor Remembrance Day is tomorrow. There are many events get out and participate.
- Suicide Prevention and Awareness: Make Buddy Checks. Call your buddies and ask questions.

National Home Prayer

Unfinished Business:

- None.

New Business:

- **Department Training:**
 - No Training in December
 - January 2026: Mid-winter Conference Planning
- **Commander's and President's Homecoming 1800 to 2100 February 13, 2026 Sunset Lanai Camp Smith.**
 - Flyer distributed.
- **VOD/PP Luncheon 11:00 to 13:00 February 14, 2026 OVC.**
 - Flyer distributed.
- **We are looking sponsors for the Homecoming and Department Convention.**
 - **If you know of a business or organization that may be willing to Sponsor**
 -
- **"The Wall That Heals"**
 - Flyer distributed.
- **Fundraising Requests from Posts:**
 - Post 10276: Zippy's Fundraiser in December 2025
 - Post 3830: Kalua Pig and Taro Fundraiser
 - 8616: Feb 2026 Joint golf Tournament with Special Forces Association and Sheepdog
 - 2875: Jan 2026 Zippy's , Golf tournament in Springtime
 - **Department Commander: Approved all fundraising requests.**

Good of the Order:

- **Post 10276 is missing All-American Streamer for 2023-2024.**
- **Sherman Willis reminded us we are reinstating the MOC Pup Tent and looking for new members.**
- **Ben Fuata Eligibility for Vietnam Service may be expanded to direct support units.**
- **Randy Grant reminded us that Posts need to follow Robert's Rule of Order Flyer passed out.**

Award Presentation:

- **All-American Citations, Streamers for 2024-2025 were presented to the following Posts: 110, 849, 970, 2875, 3830, 8616, 10276, and 12138.**
- **Ben Fuata, Stanley Fernandez, Frederic Chang, and Joseph :Frank: Bragg were awarded their "Tripple Crown Pins.**

Department of Hawaii – VFW
438 Hobron Lane Suite 407
Honolulu, Hawaii 96815
Phone: (808) 946-7250



- **Presentation of National Community Service Road signs to Post 8616**

Commander's Moment:

- Happy Holidays, December 7th Events and Go recruit
- At 2300 December 23, 2024 at the Vietnam Memorial a Christmas Eve in Vietnam gathering.

Presentation of Wa'a to National to National Adjutant General Dan West

Presentation of Leiomano to National Commander in Chief Carol Whitmore

Closing Ceremony and Remarks:

- Commander Seal officially closed the meeting in form at 1055.
- The next Council of Administration (COA) meeting is scheduled for February 14, 2026, with setup at 0845 and meeting start at 0900. Due to the VOD/PP luncheon following the COA All Reports must be submitted in writing.

Additional Announcements: None

Submitted:

A handwritten signature in black ink, appearing to read "S1 BA", is written over the word "Submitted:". The signature is stylized and somewhat cursive.

State Adjutant George Barlett

Approval Date: State

Adjutant Initials: